



General Application Checklist: 2011-2012

Open enrollment for current students of 2010-2011 only: February 15th – March 15th, 2011

We are delighted that you are applying for re-admission to Custom Learning Academy. This application is intended only for currently enrolled students who wish to re-enroll. If you have a sibling you wish to enroll for the first time, please submit their name on the Application page and schedule a conference regarding that new student prior to March 15th, 2011. In order to give your application fair and thoughtful consideration, please submit all forms together. Your spot will be secured upon submission of a complete application. Applications will be prioritized by the date of submission. If we can assist you during the application process, please feel free to contact us Monday through Friday between 9am and 5pm.

APPLICATION CHECKLIST:

- ✓ Comprehensive Fee Schedule
- ✓ Candidate Application
- ✓ Behavior Expectations Agreement
- ✓ Payment Contract

Notice of Nondiscriminatory Policy

Custom Learning Academy admits students of any race, color, national and ethnic origin, or disabilities to all the rights, privileges, programs, and activities made available to children at the school. It does not discriminate on the basis of race, color, or national and ethnic origin, or disabilities in administration of its educational policies, admission policies, or any other school-administered programs.

Custom Learning Academy is also an Equal Opportunity Employer. The existence of its nondiscriminatory policy with respect to employment of faculty and administrative is indicative of the nondiscriminatory policy to students.



2011 – 2012 Comprehensive Fee Schedule

Grades K-5: \$10,400 **Grades 6-12:** \$14,000

Registration Fee (all grades): \$700 for returning students, due with the application

COVERED BY THE COMPREHENSIVE FEES:

✓ **Tuition & Books**

- ✓ **Four Core Classes***: (all grades) English or Language Arts, Mathematics, Science, History or Social Studies.
- ✓ **Art** for grades K-5, is the 5th “core” subject featuring 1, 2 & 3 dimensional art projects with the study of the masters. Art material fees included in tuition.
- ✓ **Foreign Language**** for Grades K-5 is exposure to both verbal and written skills for 1 hour per week.
- ✓ **Foreign Language**** for Grades 6-12, is the 5th “core” subject, taught to high school national standards through level 4, choosing from Spanish, French or German. Middle School students earn a semester of high school credit in one year of instruction.
- ✓ **Fine Art Elective*** for grades 6-12 is offered each semester, enrollment in that 6th course is optional generally recommended after 8 semesters of fine art credit is earned since sixth grade.
- ✓ **Music***: For Grades K & 1st, students will have a Music Class weekly. for Grades 2-12, students will have 30 min. of private music instruction OR 1 hour of group music instruction per week.
- ✓ **Physical Education***: Instruction for K-5th grade for 4 hours per week, and for 6-12th grade 2 hours per week offered with seasonal opportunities to include: Yoga, Aerobic Training, Weight Lifting, Cross Country Skiing, Hiking, Tennis, etc... PE is optional for 11th and 12th graders who have earned 2 years of PE credits.
- ✓ **Choice of 12 AP High School Courses & SAT Practice** for 10th & 11th Graders
- ✓ **Science Laboratory Fees**
- ✓ **Web Cam Access:** For 6-12 Grade Classes (available anytime if home sick or traveling).
- ✓ **Includes all school supplies:** Binders, paper, pencils, etc...

REQUIRED EXPENSES NOT COVERED BY THE COMPREHENSIVE FEES:

- ✓ **Online Classes from K-12:** (fall expense only grades 3-6, by semester for 7-12) \$300/course
- ✓ **Laptop:** PC or Mac (please provide, in working order, for your student for grades 3-12)N/A
- ✓ **Trout Creek Recreational Fees** (as Tahoe Donner membership dictates) \$0-\$8/day
- ✓ **Equipment rental** for seasonal PE activities (cross country skis or snowshoes) \$5 - \$10/day

OPTIONAL EXPENSES (INCLUDING BUT NOT LIMITED TO THE FOLLOWING):

- Private Academic Instruction** (if pre-approved by parent) \$50/hour
Any Subject offered (sometimes required if assessment determines significant gap from grade level)
- Field Trips**As per trip
- For Grades 7-12, each course added beyond five courses** \$300/mo.
- Personalized SAT Instruction or Semester Course** \$65/hour
- Professional Instruction: Available on site** By Appt. Only
Test Taking Strategies, Occupational Therapy, Speech Therapy, Individual or small group athletic training

*Must attend scheduled weekly instruction, if absent, lesson cannot be rescheduled without expense incurred. **If enrolled after Sept 1st 2011, then note that CLA’s Foreign Language Options may be limited as established courses and grade levels have been planned and put in place.



Application for Re-Admission 2011-2012

Family Name: _____

Child #1

Name _____
First Middle Last Nickname

An applicant for admission to grade _____ Male Female Age _____ Date of Birth ___/___/___

Child #2

Name _____
First Middle Last Nickname

An applicant for admission to grade _____ Male Female Age _____ Date of Birth ___/___/___

Child #3

Name _____
First Middle Last Nickname

An applicant for admission to grade _____ Male Female Age _____ Date of Birth ___/___/___

Child #4

Name _____
First Middle Last Nickname

An applicant for admission to grade _____ Male Female Age _____ Date of Birth ___/___/___

*For a new sibling to be enrolled, their place will be held based on this application. Please schedule a consultation to discuss the new CLA student in your family with Lisa before March 15th.



Behavior Agreement 2011-2012

I _____ parent of _____

will allow and support my child attending a behavior meeting and signing the school's behavior agreement during the first week of school in September, 2011. This meeting will outline the culture of respect at Custom Learning Academy with a positive approach.

Respect is required of all participants: Students, Teachers, Administrators, and Parents.

The new contract will reflect all the current items on this year's behavior contract and will be combined with the Internet Agreement. Once signed, you will be given a copy in the fall.

Parent Name (printed) _____

Parent Signature _____ date _____

Thank you for your support as Custom Learning Academy is built upon the foundation of emotional safety. It is our firm belief that an emotionally safe environment is required for students to learn to their potential. Having strict behavior requirements allows us to guarantee that all students feel safe to focus on learning.

Lisa Crosby, Executive Director



Payment Contract 2011-2012

Name _____ Date _____

Address _____ City / State / Zip _____

E-mail _____ Phone _____

Credit Card Number _____ Credit Card Type _____

Expiration Date _____ CVC Code _____ Please Circle One: **Plan to auto charge CC** *or* **Plan to pay by Check**

NEW POLICY: Paying by credit card will result in an automatic 3% increase in your monthly invoice to cover processing fees, for all payment options, except Option D. A credit card on file is required for all students, even though paying by cash or check is the intended payment, in the event a payment is over 15 days late or missed, the card will be charged. Limited Sibling Discounts are available upon request; inquire for an application within the office for board approval.

PAYMENT OPTIONS: *Please select one of the following options.*

- Option A – Pay for the year in one payment:** K-5th Grade: \$10,400/year, 6-12th Grade: \$14,000/year
- Option B – Pay by semester:** K-5th Grade: \$5,200/semester or 6-12th Grade: \$7,000/semester
- Option C – Pay over 7 months (Sept-March):** K-5th: \$1,486/mo. 6-12th Grade: \$2000/mo.
- Option D – Pay over 11 months (June-April):** K-5th: \$946/mo. 6-12th Grade: \$1273/mo.

I, the undersigned member, agree to this school year contract with Custom Learning Academy valid from the date of signing until the end of the 2011/2012 school year. I agree to make timely payments within the parameters of the invoice received from Custom Learning Academy. If no payment is received by the parameters set forth on the invoice, the credit card on file will be billed. In the event that the credit card on file is expired, invalid or void, the following consequences will be instilled. The possible penalties may include, but are not limited to: account being turned over to a collection agency, expulsion from Custom Learning Academy (CLA), or prosecution in a small claims court. By enrolling in CLA's Full Time School and signing below, I am aware that I am responsible for all costs incurred.

In the event of withdrawing my student from CLA, I understand that I am still responsible for any tuition that has yet to be paid for the remainder of the school year. Before the CUM file will be sent, or credits the Full Time School price is solely a base rate, and additional charges may be instilled for additional services provided as authorized. I understand that there will be a 10% late fee if tuition is over 15 days late. **I agree by all aspects of this payment contract for the 2011/2012 school year.**

I, _____ (parent or legal guardian), agree on _____ (date) to comply with this payment contract. I will also support my student in their education, and agree that if my student is subject to dismissal or expulsion from Custom Learning Academy, we will comply with the orders of the executive director of the school.

(Signature of responsible party) Date _____